

Impartiality Policy

Comply Quality & Standardization Certificates Issuing Services (CQC) is the legal entity responsible for certification activities; Director, Staff and Sub-contractors fully understands the importance of impartiality in undertaking its Certification Activities.

Comply Quality & Standardization Certificates Issuing Services (CQC) will therefore ensure that in all its dealings with clients or potential clients all employees or other personnel are and will remain impartial.

To ensure that impartiality is both maintained and can be demonstrated the following principals have been established.

Comply Quality & Standardization Certificates Issuing Services (CQC) are only issued following a review by an independent authorized and competent member of the management team to ensure that no interest shall preponderating.

Comply Quality & Standardization Certificates Issuing Services (CQ) does not offer management system consultancy or any other form of consultancy to companies or individuals.

Comply Quality & Standardization Certificates Issuing Services (CQC) does not offer an internal audit service to its certified clients.

Comply Quality & Standardization Certificates Issuing Services (CQC) does not own or have any interest in any other company that offers certification or management system consultancy services.

Comply Quality & Standardization Certificates Issuing Services (CQC) does not have any relationships with companies who offer consultancy or other services that can be interpreted as having an impact on the certification services provided by CQC.

Any proposed relationship between **Comply Quality & Standardization Certificates Issuing Services (CQC)** and any other company will undergo a risk assessment by the Committee for Impartiality prior to that relationship being formalized.

Any current relationships with companies, organizations and individuals will be risk assessed on a regular basis to ensure that the relationship does not impact upon the impartiality of the certification process.

Individuals employed by or otherwise contracted to **Comply Quality & Standardization Certificates Issuing Services (CQC)** are required to document and record their current and past relationships with all companies.

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Any situation past or present which may present a potential conflict of interest is required by **Comply Quality & Standardization Certificates Issuing Services (CQC)** to be declared.

Comply Quality & Standardization Certificates Issuing Services (CQC) will use the information to identify any threats to impartiality and will not use that individual in any capacity unless they can demonstrate that there is no conflict of interest.

Comply Quality & Standardization Certificates Issuing Services (CQC) will not allocate a member of staff or sub-contractor to a management system audit where any past relationship has existed. Exceptionally and at the discretion of the Technical Manager or Directors an individual or sub-contractor may be allocated to a management system audit where a past relationship has existed but there has been no relationship for a minimum of 2 years.

Comply Quality & Standardization Certificates Issuing Services (CQC) will not offer any commission, to any individual or company.

Auditors and others involved in the certification process are not and will not be put under any pressure and will not be influenced in any way to come to a particular conclusion regarding the result of an audit.

Policy Approved by:

B. Fairoz Khatun.

Certification Manager

Ms. Fairoz Khatun

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